

SURPLUS ASSOCIATES

Built for Numbers. Trusted for Decisions.



INNOVATIVE & COLLABORATIVE

Surplus Associates is focused on delivering reliable accounting, auditing, and outsourcing services to businesses and audit firms across the United States and global markets. We aim to simplify financial processes, ensure compliance, and provide clear, actionable insights that support better decision-making, stronger financial performance, and meaningful cost efficiencies through outsourcing. Our approach is built on consistency, attention to detail, and a practical understanding of each client's operational and business needs.

ABOUT OUR COMPANY

Surplus Associates was founded a few years ago with a clear purpose—to deliver reliable, high-quality accounting and auditing services in an increasingly complex financial environment. Since its establishment, the firm has achieved steady year-on-year growth through consistent performance, client trust, and an unwavering commitment to service excellence. Built on a foundation of precision, integrity, and accountability, Surplus Associates serves businesses across the United States and global markets. Our mission is to exceed client expectations in quality, turnaround time, communication, and process excellence. This commitment has been successfully embedded across all teams, enabling the firm to deliver dependable service, accurate reporting, regulatory compliance, and stronger financial oversight. By combining technical expertise with practical insight, we provide solutions that are both effective and sustainable. Today, Surplus Associates stands as a trusted partner committed to helping businesses operate with clarity, control, and confidence. Our goal is to make outsourcing easily accessible for small and medium-sized businesses by creating a seamless, transparent, and dependable experience that removes uncertainty and supports long-term growth.



BRINGING FINANCIAL CLARITY TO LIFE THROUGH
PRECISION ACCOUNTING AND AUDITING

VISION

Our vision is to be a trusted global partner in accounting, auditing, and outsourcing services for businesses and audit firms. We aim to lead through an innovative and collaborative approach that delivers efficiency, compliance, and measurable value. By creating cost-effective and dependable solutions, we help clients strengthen performance and achieve sustainable growth. Our long-term goal is to build lasting relationships founded on trust, excellence, and consistent results.

MISSION

Our mission is to make a positive difference to businesses worldwide by delivering reliable, high-quality accounting, auditing, and outsourcing solutions. We are committed to exceeding client expectations in quality, turnaround time, communication, and process excellence while helping organizations operate efficiently, remain compliant, and grow with confidence. Through skilled professionals, disciplined execution, and a client-focused approach, we create lasting value for every business we serve.

VALUES

Our values are the foundation of Surplus Associates and guide every decision, action, and client engagement. They shape our culture, strengthen our relationships, and ensure consistent value for both our clients and our people.

BE GOOD

Ensure client satisfaction through dependable service and responsiveness. Promote equality, fairness, and inclusion across all backgrounds. Build relationships based on mutual respect, trust, and integrity

DO GOOD

Maintain a proactive, solution-oriented mindset. Pursue excellence through continuous quality improvement. Take ownership with accountability and professionalism.

FEEL GOOD

Take pride in meaningful achievements and client success. Encourage continuous learning and personal development. Foster collaboration, teamwork, and a positive work environment



WHY SURPLUS?

Surplus Associates distinguishes itself as a high-performing outsourcing partner, delivering dependable accounting, auditing, and back-office solutions to businesses and professional firms across the United States and global markets. Backed by years of operational experience, we combine technical expertise, disciplined execution, and client-focused service to help organizations improve efficiency, scalability, and cost performance. Our reputation is built on consistent quality, timely delivery, responsive communication, and measurable results. We provide value-driven outsourcing solutions that enable clients to strengthen internal operations, reduce overheads, and focus resources on strategic growth initiatives. Beyond cost advantages, we offer long-term operational benefits through skilled professionals, robust processes, technology capability, and a culture of continuous improvement. Surplus Associates is committed to becoming an extension of your business through reliability, accountability, and service excellence.

FLEXIBLE ENGAGEMENT MODELS

Short-term, long-term, and scalable outsourcing arrangements aligned to business needs. Dedicated resource teams or project-based support structures. Seamless onboarding with on-site, offshore, or virtual process training. Flexible capacity to support changing workloads and growth plans.

HIGHLY SKILLED PROFESSIONALS

Qualified accountants, finance professionals, and graduates from leading institutions. Strong communication skills with experience supporting international clients. Ongoing technical training and continuous professional development. Management oversight focused on quality, responsiveness, and client satisfaction

PROCESS EXCELLENCE & SECURITY

Proven transition management for outsourced functions and workflow migration. Standardized procedures, documented controls, and quality assurance systems. Strict confidentiality protocols and secure data handling practices. Performance monitoring with ongoing process enhancement recommendations

TECHNOLOGY CAPABILITY

Experience with QuickBooks, Xero, NetSuite, Sage, Zoho Books, FreshBooks, Wave, and Tally. Workflow and expense platforms including Bill.com, Expensify, and Asana. Payroll systems such as ADP and comparable platforms. Industry-specific applications including Textura, GC Pay, Corrigo Pro, LCP Tracker, Building Connected, and related tools

LONG-TERM VALUE CREATION

Reduced operating costs without compromising quality
Improved turnaround times and process consistency
Greater management focus on core business priorities
Reliable support for sustainable business growth

CORE SERVICE OVERVIEW

Integrated Outsourcing Solutions to Power Performance, Drive Growth, and Create Value.

Surplus Associates provides end-to-end outsourcing services across finance, operations, compliance, and back-office functions. Our services are designed to reduce costs, improve efficiency, strengthen controls, and give you access to experienced professionals with flexible and scalable support models.

 FINANCE & ACCOUNTING Accurate. Reliable. Insightful.	 BUSINESS SUPPORT Streamlined Operations. Stronger Teams.	 GOVERNANCE & GROWTH Control. Compliance. Strategic Impact.	 TECHNOLOGY & EFFICIENCY Smarter Processes. Better Results.
 Accounting & Bookkeeping General Ledger, Journals, Reconciliations, Month-End Close  Accounts Payable Invoice Processing, Vendor Management, Expense Management  Accounts Receivable Billing, Collections, Cash Application, Aging & Dispute Resolution  Billing & Invoicing Invoice Generation, Revenue Administration, Payment Tracking  Payroll Processing Payroll, Timesheets, Compliance, 1099 Preparation  Financial Reporting Financial Statements, Management Reports, KPI Dashboards	 Administrative Support Data Management, Email & Calendar Management, Reporting  Project Coordination Task Tracking, Deadline Management, Status Reporting, Documentation  Executive Assistance Scheduling, Travel Coordination, Presentation & Document Support  Human Resources Support Recruitment Support, Onboarding, Employee Records, HR Reporting  Customer & Vendor Support Customer Service, Vendor Communication, Issue Resolution  Document Management File Organization, Data Entry, Records & Compliance Support	 Audit Support & Readiness Workpapers, Reconciliations, PBC Support, Year-End Preparation  Internal Controls Process Reviews, SOPs, Policies, Risk & Control Support  Compliance Support Regulatory Compliance, Statutory Filings, Reporting Requirements  Budgeting & Forecasting Annual Budgets, Rolling Forecasts, Scenario Planning, Cash Flow Forecasting, Spend & Departmental Budgeting, Strategic Planning  Cash Flow Management Cash Flow Projections, Working Capital Reviews, Liquidity Planning  Strategic Planning Financial Planning Support, Decision Support & Growth Strategy	 ERP & Accounting Software QuickBooks, Xero, NetSuite, Sage, Zoho Books, Microsoft Dynamics, Tally & More  Process Automation Workflow Automation, Digital Approvals, Template Standardization  Workflow Optimization Process Improvement, Efficiency Enhancement, Best Practices  Reporting Dashboards Custom Reports, KPI Dashboards, Performance Insights  Data Migration & Setup System Setup, Data Cleanup, Migration & Integration Support  Cloud Collaboration Tools Secure Cloud Access, Team Collaboration, Real-Time Visibility



Our integrated services help businesses lower costs, improve turnaround times, enhance reporting quality, and focus on what matters most – **Growth & Success.**

SERVICES PROVIDED

Surplus Associates delivers integrated outsourcing solutions that combine accounting expertise, finance operations, and comprehensive back-office support for businesses, audit firms, and growing enterprises across the United States and global markets. Our services are designed to reduce operating costs, improve efficiency, strengthen controls, and provide access to highly skilled professionals through a flexible and scalable delivery model.

We function as a trusted extension of your organization by managing essential finance, administrative, operational, and support processes with professionalism, confidentiality, and precision. Whether clients require full-service outsourcing, dedicated team support, or specialized project assistance, our solutions are tailored to evolving business requirements.

ACCOUNTING & BOOKKEEPING SERVICES

Comprehensive accounting support including general ledger maintenance, journal entries, reconciliations, month-end close, fixed assets, expense allocations, intercompany accounting, and day-to-day bookkeeping across multiple entities and locations.

ACCOUNTS PAYABLE OPERATIONS

Invoice processing, vendor onboarding, payment scheduling, expense management, credit card reconciliations, approval workflows, vendor statement reconciliations, and payable reporting designed to improve visibility and control.

ACCOUNTS RECEIVABLE SPECIALIST SERVICES

Dedicated receivables support including customer billing, invoice issuance, collections follow-up, aging analysis, dispute resolution, payment application, cash posting, credit control, and receivable reporting to strengthen cash flow performance.

BILLING & REVENUE ADMINISTRATION

Contract billing, progress billing, milestone invoicing, recurring billing, customer account maintenance, revenue schedules, and billing accuracy controls for efficient revenue operations.

PAYROLL & WORKFORCE ADMINISTRATION

Payroll processing, timesheet review, employee records administration, payroll reconciliations, statutory reporting, benefits coordination support, and related workforce administration processes.

FINANCIAL REPORTING & MANAGEMENT INFORMATION

Preparation of monthly, quarterly, and annual financial statements, board reports, KPI dashboards, management accounts, variance analysis, profitability reviews, and tailored financial insights for decision-makers.

STRATEGIC VALUE DELIVERED

Our outsourcing model enables clients to lower overhead costs, improve turnaround times, access skilled talent, enhance reporting quality, and focus internal leadership on growth, profitability, and strategic priorities.

BUDGETING, FORECASTING & FP&A SUPPORT

Annual budgeting and rolling forecasts to support informed financial planning. Scenario planning, cash flow forecasting, and working capital reviews for stronger liquidity management. Spend analysis and departmental budgeting to improve cost control and resource allocation. Strategic financial planning support to drive sustainable growth and long-term success.

AUDIT SUPPORT & READINESS

Year-end audit preparation, schedules, reconciliations, workpapers, PBC request management, document organization, internal audit support, external audit coordination, and readiness reviews.

ERP & ACCOUNTING SOFTWARE SUPPORT

Hands-on experience with QuickBooks, Xero, NetSuite, Sage, Zoho Books, Microsoft Dynamics, Tally, FreshBooks, Wave, and other accounting or ERP systems. Support includes data migration, cleanup, system setup, reporting optimization, and user process alignment.

PROJECT COORDINATION & PMO SUPPORT

Project tracking, milestone monitoring, task coordination, deadline management, stakeholder updates, documentation control, progress reporting, and administrative PMO support for internal and client-facing projects.

ADMINISTRATIVE & EXECUTIVE SUPPORT

Calendar coordination, email management, document preparation, presentation support, data entry, CRM updates, records management, travel coordination, meeting scheduling, and executive assistance functions.

HUMAN RESOURCES SUPPORT

Recruitment administration, candidate scheduling, onboarding coordination, attendance tracking, employee records management, HR reporting, policy documentation, offboarding coordination, and HR operations support.

CUSTOMER & VENDOR SUPPORT SERVICES

Customer query handling, service coordination, vendor communication, follow-up management, account maintenance, issue resolution support, and service administration functions.

INDUSTRY-SPECIFIC SUPPORT

Construction billing platforms, certified payroll systems, prequalification portals, expense systems, procurement platforms, and other specialized industry applications as required by clients.

PROCESS IMPROVEMENT & AUTOMATION

Workflow redesign, checklist implementation, reporting automation, dashboard development, digital approvals, template standardization, and continuous improvement initiatives that enhance efficiency and reduce costs.

SCALABLE OUTSOURCING MODELS

Dedicated full-time staff, shared resource models, project-based engagements, seasonal support, overflow capacity solutions, and long-term managed service arrangements tailored to client needs.

**DRIVING ACCURACY & FINANCIAL CLARITY TO LIFE THROUGH
EXPERT OUTSOURCING**

OUR TEAM

At Surplus Associates, our growing team is built on strong professional expertise, operational discipline, and a commitment to client success. We continue to expand each month by adding skilled talent and broadening our service capabilities in response to evolving client requirements. Our client base primarily consists of small and medium-sized businesses, and we remain focused on making outsourcing a seamless, dependable, and value-driven experience.

We currently support businesses across the United States and global markets through reliable accounting, auditing, and back-office solutions. Our goal is to remove uncertainty from outsourcing by delivering quality service, transparent communication, and measurable results. We welcome our clients as long-term partners and strive to create lasting relationships built on trust and performance.

I. MOHAMED PARVESH **CHIEF EXECUTIVE OFFICER (CEO)**

Provides strategic leadership and overall direction for Surplus Associates, with a strong focus on sustainable growth, client satisfaction, and operational excellence. He leads the organization in long-term planning, business development, service expansion, and strengthening client partnerships across domestic and international markets. With 10+ years of experience in business management and leadership, he has played a key role in building scalable service operations, developing high-performing teams, and driving a culture of quality, accountability, and continuous improvement. His vision continues to guide the company in delivering reliable accounting, auditing, outsourcing, and back-office solutions to clients worldwide.

CA PRITHVIRAJ**DIRECTOR – AUDIT & ADVISORY SERVICES**

Responsible for overseeing accounting, audit support, and financial compliance functions while ensuring accuracy, efficiency, and adherence to professional standards. Supports clients with financial reporting, reconciliations, internal controls, and process improvements across multiple engagements. Brings 10+ years of experience in accounting, auditing, and advisory services, with strong technical expertise and a client-focused approach and is a Qualified Chartered Accountant certified by the Institute of Chartered Accountants of India.

WILLIAM JOHN PAUL**DIRECTOR – ACCOUNTING & COMPLIANCE**

Responsible for overseeing accounting operations, financial reporting, and compliance functions to ensure accuracy, consistency, and adherence to regulatory requirements. Leads client engagements involving reconciliations, month-end close, internal controls, reporting processes, and statutory support across multiple industries. Brings 9+ years of experience in accounting, management, and outsourcing, with a strong track record in process improvement, team leadership, and delivering dependable financial solutions. Holds advanced qualifications in Accounting and Corporate Law and is a Semi-Qualified Cost & Management Accountant.

MOWNIKA SAI SAKTHIVEL

DIRECTOR – ADMINISTRATION, CLIENT COORDINATION & STRATEGIC DEVELOPMENT

Leads cross-functional teams across human resources, training, operations, finance, and information technology to support business growth and service excellence. Serves as the primary client coordinator, ensuring effective communication and seamless coordination between management and clients to strengthen relationships and service delivery. Plays a key role in developing internal capabilities and enhancing client-facing functions. Brings 10+ years of experience in management, accounting, and outsourcing, with qualifications in Accounting and Corporate Law, and is currently pursuing Chartered Accountancy in India.

**Teamwork
Efficiency**

92%

**Healthy Office
Environment**

96%



SECURITY & TRUSTED PARTNERSHIP

DATA SECURITY & CONFIDENTIALITY

At Surplus Associates, the protection of client data is a core priority and an essential part of our service commitment. We understand that outsourcing critical business processes requires the highest level of trust, confidentiality, and security. For this reason, we maintain robust safeguards designed to protect sensitive financial and operational information while ensuring complete peace of mind for our clients.

Our organization follows strict internal controls, privacy standards, and professional practices aligned with applicable regulatory and business requirements. We continuously strengthen our security environment to ensure data remains protected, confidential, and accessible only to authorized personnel.

SECURITY MEASURES

SYSTEMS & INFRASTRUCTURE

Secure data servers and protected network environments

Multi-layer firewall protection using software and hardware controls

Individual user authentication and password-controlled access

Encrypted online file transfer systems and secure digital collaboration tools

Regular system monitoring, backup protocols, and access reviews

PEOPLE & PROCESS CONTROLS

Strict confidentiality and non-disclosure agreements for all employees

Controlled access based on job responsibilities and authorization levels

Comprehensive training on data privacy, security awareness, and compliance

Periodic internal reviews to ensure adherence to security protocols

Professional handling standards for all client records and communications

CONTINUOUS ASSURANCE

We conduct periodic reviews of our security controls and operating procedures to ensure standards are consistently maintained and enhanced. Our objective is to provide clients with a secure outsourcing environment that protects information integrity, confidentiality, and continuity of service.

SURPLUS: A TRUSTED OUTSOURCING PARTNER

When you engage Surplus Associates, you gain more than a service provider—you gain a dependable long-term partner. We work closely with clients through every stage of the engagement, offering clear communication, responsive support, and practical guidance to ensure a successful outsourcing relationship.

We believe sustainable outsourcing success is built not only on cost efficiencies, but also on the right people, strong expertise, flexible engagement models, and mutual trust. Our commitment is to create measurable value while supporting long-term growth for every client we serve.

ENGAGEMENT CONFIDENCE

To help prospective clients evaluate our capabilities with confidence, we are open to discussing pilot engagements or tailored onboarding solutions based on business requirements. This enables clients to experience our service quality, responsiveness, and operational approach before scaling long-term partnerships.

THANK YOU

PARTNERING FOR GROWTH. DELIVERING WITH EXCELLENCE.

Surplus Associates is committed to providing dependable, cost-effective, and high-quality accounting, auditing, and outsourcing solutions to businesses across the United States and global markets. We combine expertise, technology, and responsive service to help clients improve efficiency, strengthen controls, and achieve sustainable growth.

We value long-term partnerships built on trust, transparency, and measurable results. We look forward to becoming a reliable extension of your business success.

CONTACT US

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